

20th July 2015**Our ref: 1^ostr./0007/0/TD2**

УНИВЕРЗИТЕТ У КРАГУЈЕВЦУ
Број VI-03-480/5
Датум 20. 07. 2015
КРАГУЈЕВАЦ

Dear Sir/Madam,

INVITATION TO TENDER Provision of expertise for conducting studies aimed at strengthening RDI capacities of SMEs within the scope of ADRIATinn project No. 1^ostr./0007/0, Kragujevac

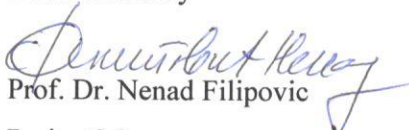
I am pleased to inform you that your firm / the consortium led by you is invited to take part in the competitive negotiated procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

- A. Instructions to tenderers and contract notice**
- B. Draft Contract Agreement and Special Conditions with annexes:**
 - I. General Conditions for service contracts
 - II. Terms of Reference
 - III. Organisation and Methodology (to be submitted by the tenderer using the template provided)
 - IV. Budget (to be submitted by the tenderer as the Financial offer using the template provided)
 - V. Forms and other supporting documents
- C. Other information:**
 - I. List of entities invited to submit a tender
 - II. Administrative compliance grid
 - III. Evaluation grid
- D. Tender submission form**

For full details of the tendering procedures, please see the **Practical Guide and its annexes**, which may be downloaded from the following website:
<http://ec.europa.eu/europeaid/prag/document.do>

We look forward to receiving your tender before the deadline set in point 7 of the Instructions. Please send it to the address given in point 8. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely


Prof. Dr. Nenad Filipovic

Project Manager