



THE UNIVERSITY OF Kragujevac

GUIDE FOR FOREIGN STUDENTS

2010

Dear international student,

Are you looking to study at a modern university in a city with a lot of history and spirit? Kragujevac is waiting for you.

The following pages will give you information about our university, its faculties and study programs, as well as student exchange programs you can participate in.

Furthermore, you will get practical info about arrival, accommodation, student services, as well as student life at our university.

Welcome!



www.kg.ac.rs





LIVING IN KRAGUJEVAC

EXPLORING THE CITY

Kragujevac is the fourth largest city in Serbia after Belgrade, Novi Sad and Niš, the main city of the Šumadija region and the administrative centre of Šumadija District. It is situated on the banks of the Lepenica River.

Despite its relatively late foundation (1476), Kragujevac is the city of many firsts- in the 19th century it was already the first capital of modern Serbian state; it was in Kragujevac that the 1st court, 1st grammar school and the Lyceum as the predecessor of the University of Belgrade were founded, as well as the 1st theatre- “Knjažesko-Srbski Teatar” and the 1st newspapers “Novine Srbske”, the first cast cannons, 1st electric power station, the first gallery and the first library!
Kragujevac is an easygoing city.

Find out more here: <http://en.wikipedia.org/wiki/Kragujevac>



ACADEMIC INFORMATION

University of Kragujevac, with its 11 faculties is a modern educational and research centre embracing almost all major areas of teaching and research. Six of its faculties are located in Kragujevac, the centre of Šumadija Region, while other five faculties are located in four towns of Central Serbia – Kraljevo, Čačak, Jagodina and Užice, thus covering the area with more than 2 500 000 inhabitants. The University of Kragujevac offers a wide range of study programs on bachelor, master and doctoral levels in the following educational, scientific and artistic fields:

1. Natural Science and Mathematics - Faculty of Natural Science and Mathematics in Kragujevac (Fields: Biology, Chemistry, Physics, Mathematics, Informatics)

2. Social and Humanities – Faculty of Law in Kragujevac (Field: Law), Faculty of Economics in Kragujevac (Fields: Economics, Business Economics and Management), Teacher's Education Faculty in Užice (Fields: Pedagogical Science), Faculty of Pedagogy in Jagodina (Fields: Pedagogical Science)

3. Medical Sciences – Faculty of Medicine in Kragujevac (Fields: Medicine, Dental Science, Pharmaceutical Sciences)

4. Technical and Technological Sciences – Faculty of Mechanical Engineering in Kragujevac (Fields: Industrial Engineering and Engineering Management, Mechanical Engineering), Faculty of Mechanical Engineering in Kraljevo (Field: Mechanical Engineering), Technical Faculty in Čačak (Fields: Electrical Engineering and Computer Engineering, Industrial Engineering and Engineering Management), Faculty of Agronomy in Čačak (Field: Biotechnology Science)

5. Art – Faculty of Philology and Arts in Kragujevac (Fields: Fine Arts, Music and Performing Arts, Applied Art and Design)

Types of study field and programs offered

I) NATURAL SCIENCE AND MATHEMATICS

1) Faculty of Natural Science and Mathematics in Kragujevac

Fields: Biology, Chemistry, Physics, Mathematics, Informatics;

BsC Study programs; Mathematician, Computer Scientist; Biologist / Biologist-Ecologist, Ecologist /Tourism; Chemist / Chemist for Research and Development /Chemistry Teacher / Chemist for the Environmental Protection; Physicist /Teacher of Physics and Computer Science / Physics of General Physics)

Master Courses: Mathematics, Information Technology, Biology

Phd Courses: Mathematics, Information Technology, Biology, Chemistry, Physics

II) SOCIAL AND HUMANITIES

1) Faculty of Economics in Kragujevac

Fields: Economics, Business Economics and Management;



BsC Study programs: Economics, Business Economics and Management

Master Study programs: Economics, Business Economics and Management

Phd Study programs: Economics

2) Faculty of Law in Kragujevac

Field: Law;

BsC Study programs: Law

Master Study programs: Law

Phd Study programs: Law

3) Teacher's education faculty in Užice

Fields: Pedagogical Science;

BsC Study programs: Teacher, Preschool Teacher

Master Study programs: Teacher, Preschool Teacher

Phd Study programs: none

4) Faculty of Pedagogy in Jagodina

Fields: Pedagogical Science;

BsC Study programs: Teacher, Preschool Teacher, Dormitory Teacher)

Master Study programs: Teacher, Preschool Teacher, Dormitory Teacher

Phd Study programs: none

5) Faculty of Philology and Arts in Kragujevac

Fields: Philology

BsC Study programs: Serbian Language and Literature, French Language and Literature, Spanish Language and Hispanic Literature, German Language and Literature, English Language and Literature;

Master Study programs: Serbian Language and Literature, English Language and Literature, French Language and Literature

Phd Study programs: Doctoral Academic Studies in Philology (Language and Literature)



III) MEDICAL SCIENCES

1) Faculty of Medicine in Kragujevac

Fields: Medicine, Dental Science, Pharmaceutical Sciences;

Integrated Study programs; Integrated Studies of Medicine, Integrated Studies of Pharmacy, Integrated Studies Dentistry,

Professional Study programs; Basic Academic Studies - Professional Therapist, Basic Academic Studies - Professional Nurse / Technician)

Phd Study programs: Doctoral Academic Studies for gaining the title of doctor of medical sciences.

IV) TECHNICAL AND TECHNOLOGICAL SCIENCES

1) Faculty of Mechanical Engineering in Kragujevac

Fields: Industrial Engineering and Engineering Management, Mechanical Engineering;

BsC Study programs: Mechanical Engineering, Military Engineering Industry

Master Study programs: Mechanical Engineering, Business Information Systems, Engineering Management

Phd Study programs: Mechanical Engineering

2) Faculty of Mechanical Engineering in Kraljevo

Field: Mechanical Engineering;

BsC Study programs: Mechanical Engineering

Master Study programs: Computer Design in Engineering, Energy Engineering and Automatic Control, Production Technology, Urban Engineering

Phd Study programs: Mechanical Engineering

3) Technical Faculty in Čačak

Fields: Electrical Engineering and Computer Engineering, Industrial Engineering and Engineering Management;

BsC Study programs: Electrical and Computer Engineering, Mechatronics, Engineering Management, Information Technology, Entrepreneurial Management, Engineering and Computer Science)

Integrated Study programs: Technology and Informatics



Master Study programs: Electrical and Computer Engineering, Mechatronics, Electrical and Computer Engineering (Remote Control), Technology and Informatics

Phd Study programs: Electrical and Computer Engineering

4) Faculty of Agronomy in Čačak

Field: Biotechnology Science;

BsC Study programs: General Agronomy, Food Technology, Grape Growing and Fruit Growing, Zootechnique)

Master Study programs: General Agronomy

Phd Study programs: General Agronomy

V) ART

1) Faculty of Philology and Arts in Kragujevac

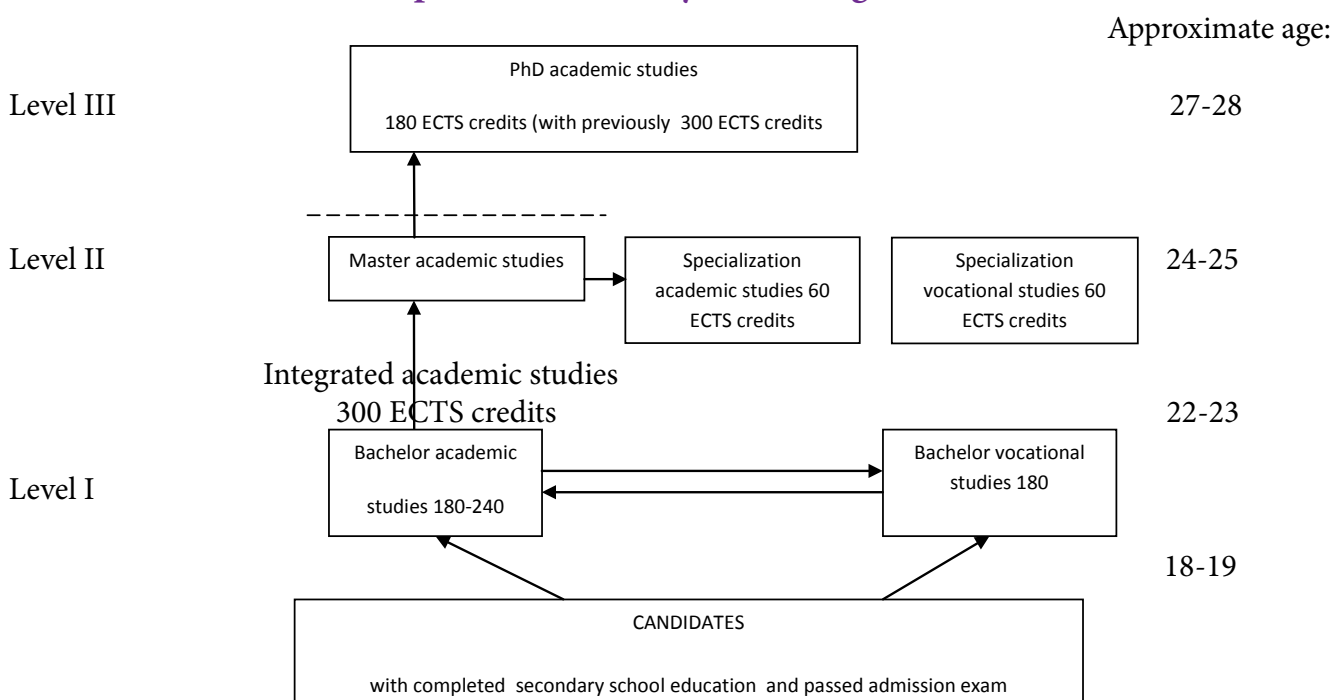
Fields: Fine Arts, Music and Performing Arts, Applied Art and Design;

BsC Study programs: Music Pedagogy, Accordion, Violin, Solo Singing, Flute, Music in Media, Piano; Graphic Design, Wall Painting, Interior Architecture)

Master Study programs: Graphic Design

Phd Study programs: none

Republic of Serbia system of higher education



The academic and professional studies are based on approved and accredited study programs. The academic studies are organized and taught as:

- 1) **primary academic studies** lasting three to four years and granting, upon their completion, 180 to 240 ECTS points;
- 2) **master academic studies** lasting one to two years and granting, upon their completion, 60 to 120 ECTS points;
- 3) **specialized academic studies** lasting at least one year and granting, upon their completion, at least 60 ECTS points;
- 4) **PhD academic studies** lasting at least three years and granting, upon their completion, at least 180 ECTS points.

**Academic study programs in medical sciences (which last six years) are integrated within the primary and master academic studies so as to acquire 360 ECTS points upon their completion.

The professional studies are organized and taught as:

- 1) **primary professional studies** lasting three years and granting, upon their completion, 180 ECTS points;
- 2) **specialized professional studies** lasting at least one year and granting, upon their completion, at least 60 ECTS points.

Grading system:

The number of ECTS credits is allocated to course units depending on the student's workload required to complete them.

Grade Description No. of points:

10	Excellent	95-100
9	Exceptionally good	85-94
8	Very good	75-84
7	Good	65-74
6	Passing	55-64
5	Failing	0- 54

Admission requirements

Admission criteria for exchange students – this depends on individual faculties.
Exchange students need to be registered at the student services of their host faculty upon arrival.

In order to be considered for admission the following is required for all applicants:

- Original transcripts of records and High School Diploma that must be accompanied by certified translation into Serbian



- Birth certificate (certified translation into Serbian)
- Demonstration of competence in English/Serbian language
- Application form, available at the Office of Students' Affairs.

Note: The Faculties reserve the right to require some additional admission documents. Also, tuition fees are individually determined by the Faculties.

Note: The language of instruction is Serbian. However, certain departments may provide some courses in English. Therefore, foreign students are advised to visit individual websites of those faculties for further information.

Academic calendar:

Even though there are small differences among different faculties of the University of Kragujevac, the academic calendar is:

Winter semester: 1 October – 15 January

Spring semester: 15 February – 31 May

Note: Students are advised to arrive at least a week before the start of semester in order to complete all the necessary paperwork and formalities.

INFORMATION PER FACULTY

Faculty of Mechanical Engineering in Kragujevac

Address: Sestre Janjić 6, 34 000 Kragujevac

Phone: +381 34 336 000

Fax: +381 34 333192

E-mail: mfkg@kg.ac.rs

www.mfkg.kg.ac.rs



The Faculty of Mechanical Engineering was founded in 1960 and since then it has grown into a mature and dynamic educational and scientific institution with rich tradition, research results and esteemed reputation both on national and international level.

The academic studies at all levels (1st degree studies – 3 year academic studies, 2nd degree studies – 2 year post-graduate academic studies and 1 year specialized academic studies, 3rd degree studies - 3 year PhD studies) are organized within the following streams:

- Production engineering
- Machine constructions and mechanization
- Motor vehicles and engines
- Energy and process engineering
- Applied mechanics and automatic control
- Industrial engineering
- Informatics in engineering
- Road transportation



The curriculum is based on the fundamental disciplines (mechanics, mathematics), general engineering disciplines (thermodynamics, strength of materials, informatics, electrical engineering, computer applications, material science, machine elements, metal machining) and special engineering disciplines. By combination of these scientific areas, a number of multidisciplinary educational courses are developed, with a number of modules and sub-courses.

The Faculty encourages scientific research in various ways with the aim of enhancing the quality of lectures. It allocates substantial funding and also has a strong portfolio of externally-funded research projects. For many years it has been a leading faculty of the University of Kragujevac in the number of TEMPUS as well as other EU educational, scientific and research projects. As a result, the Faculty of Mechanical Engineering has established very successful cooperation with a number of foreign universities and other institutions of higher education in the field of mechanical engineering.

Faculty of Economics in Kragujevac

Address: Jovana Cvijića bb. 34 000 Kragujevac
Phone: +381 34 303 500; 303 502
Fax: +381 34 303 516
E-mail: ekfakkg@eunet.rs
www.ekfak.kg.ac.rs



The Faculty of Economics started its academic life as the branch of Belgrade Faculty of Economics in 1960. Fifteen years later it became an independent educational institution and in 1976 was eventually united into the University of Kragujevac.

The academic studies at the undergraduate and graduate level are realized through the following study programs:

- Economics
- General stream
- Finances, banking and stock-exchange
- Business economy and management:
- Accounting and business finances
- Tourism and hotel management
- Marketing
- Management

The professional studies are realized in the following fields:

- General economics
- Business economy and management

The Faculty is very active in scientific and research activities. Its Scientific and Research Center engages the teachers and associates on numerous projects, and so far it has successfully completed hundreds of projects, some of which have been supported by the Ministry of Science, while others have had international reputation or involved cooperation with enterprises, society and other clients.

The Faculty has a highly developed co-operation with a large number of foreign universities and other institutions



of higher education and this international cooperation has been intensified in recent years.

Faculty of Natural Sciences and Mathematics in Kragujevac

Address: Radoja Domanovića 12, 34000 Kragujevac

Phone: +381 34 336 228, 335 039

Fax: +381 34 335 040

E-mail: pmfkrag@kg.ac.rs

www.pmf.kg.ac.rs



The Faculty of Natural Science and Mathematics was founded in 1972 and since then it has grown into an academic institution actively engaged in various forms of educational and research activities. The Faculty offers a variety of programs in science within primary academic studies, graduate academic studies and primary professional studies organized at the following Institutes:

- Mathematics
- Mathematics and informatics
- Physics
- Chemistry
- Biology
- Biology with ecology

Each department offers several specialized curricula permitting a deeper exploration of an area in which the student develops an individual interest within the pursued general orientation. Also, they are all designed to introduce students to broad theoretical principles and research methods in related scientific disciplines as well as with elements of pedagogical and methodical training, preparing them for a wide variety of careers - from teaching to industrial and research establishments. Besides these Institutes, the Faculty includes other organizational units such as: Botanical garden, Aquarium, Center for permanent education, Center for environment protection and Innovation Center for applied mathematics and information technologies.

The Faculty of Natural Sciences and Mathematics also offers one-year advanced specialized training in Mathematics, Physics, Chemistry and Biology for candidates with a B.S. degree in the related field. The Faculty's research activities have the following principle objectives in mind: to develop applied areas of science and assist in the development of related technologies, to provide its researchers, associates and visitors with the facilities for conducting original research, to help in fostering the growth of advanced studies in and related to natural sciences and mathematics, to provide a forum for scientific contacts between scientists from Serbia and their colleagues around the world.

Faculty of Law in Kragujevac

Address: Jovana Cvijica bb. 34 000 Kragujevac

Phone: +381 34 306 505, 306 510

Fax: +381 34 306 540

E-mail: faculty@jura.kg.ac.rs

www.jura.kg.ac.rs



The Faculty of Law in Kragujevac was founded in 1972, although the law studies were taught in Kragujevac as early as in the 19th century in the first institution of higher education in Serbia “Licej”. Today the Faculty of Law is one of the largest faculties of the University of Kragujevac. It organizes the first degree academic studies based on a four-year curriculum as:

General first degree studies leading to the degree of Bachelor

Streamed first degree academic studies (students may choose from several areas tailored to provide them with the professional skills needed for the performance of their legal duties in various branches of law - constitutional law, criminal law, administrative law, commercial law, financial law, labor law and international law).

Upon the completion of the first year of general academic studies, the students may opt for one of the streams of professional studies offered at this Faculty. The curriculum is based on a comprehensive spectrum of highly professional, general-professional, social-humanistic and theoretical-methodological courses that are constantly being updated in order to reflect the changes occurring in the legal system, as well as the latest achievements in legal and other social sciences and humanities. It is implemented through lectures, practical classes, tutorials, seminars and mid-term papers. Some courses also include periods of professional practice and field instruction, as forms of practical training.

As a rule, the research work at the Faculty transpires through the Institute of Legal and Social Sciences which has a multi-disciplinary orientation, so that legal phenomena are observed through a wide range of approaches from various social sciences. The Faculty organizes scientific and professional workshops, round tables, and seminars on Legal Clinics. Members of the staff are often invited to take part in the work of expert groups engaged to prepare new legislation projects.

Faculty of Medicine in Kragujevac

Address: Svetozara Markovića 69, 34 000, Kragujevac

Phone: +381 34 335 572, 335 280

Fax: +381 34 335 572, 306 800

E-mail: medfak@medicus.medf.kg.ac.rs

www.medf.kg.ac.rs



Since 1977 when the first medical courses were established in Kragujevac, the Faculty of Medicine has grown into one of the most reputable medical teaching centers in Serbia.

As an academic center which integrates teaching, research and health care into a unique academic mission, the Faculty implements modern undergraduate curricula and syllabi at three departments:

- Medicine
- Pharmacy
- Stomatology
- Studies for higher medical technician
- Studies for physio – therapist

The Faculty also provides opportunities for graduate work toward specialists' and sub-specialists' qualifications, as well as toward master's and Ph.D. degrees. With a vision that medical training is a life-time commitment, the Fac-



ulty also supports continuing education programs and other activities for doctors and medical care professionals.

Although most of the teaching is based at the Faculty itself, implementation of these goals requires a wide range of teaching and research facilities provided on the basis of contracts with local health institutions that offer a full range of clinical settings where students, coping with most diverse health problems, gain appropriate experience and confidence to practice. It also has the equipment for video conferencing, so that its students and teachers can watch the surgical interventions broadcast alive.

In addition to their teaching commitments, the Faculty staff, many of whom are well-recognized leaders in their fields, are all actively engaged in research. Rich research endeavors that complement teaching are regularly presented to the academic public through the reputable journal “Medicus”, published by the Faculty.

The Faculty of Philology and Arts in Kragujevac

Address: Jovana Cvijica bb.34 000 Kragujevac

Phone/Fax: +381 34 304 270

Department of Philology: +381 34 300 770

Department of Music Arts: +381 34 305 120

Department of Applied Arts: +381 34 366 823

E-mail: filum@kg.ac.rs

www.filum.kg.ac.rs



The Faculty of Philology and Arts is the youngest Faculty of the University of Kragujevac established in 2002 with a rather complex academic structure encompassing programs in philology, literature, humanities and music and applied arts. Actually it started its work in 1996 as a branch of Belgrade Faculty of Philology. Since Kragujevac is famous for its music tradition and heritage, the opening of a branch of Belgrade Faculty of Music Art in 1998 was a logical next step, which was followed by the opening of the branch of Belgrade Faculty of Applied Arts in 1999. FILUM incorporates three departments, functioning as organizational units through which educational and research objectives are administered for one or more related major fields of study and research:

Department of Philology with the streams in:

- Serbian language and literature
- English language and literature
- French language and literature
- German language and literature
- Spanish language and literature

Department of Music Arts with the streams in:

- Accordion
- String instruments
- Flute
- Solo singing
- Piano
- Music in media
- Music theory and pedagogy

Department of Applied Arts with the streams in:



- Graphic design
- Interior Architecture
- Wall painting

The Faculty provides a wide range of four-year primary academic study options leading to the award of the degree of Bachelor of Arts in related fields. Since 2008, it also offers PhD studies in Linguistics and Literature It is one of the largest faculties of Kragujevac University with more than 1500 students.

Technical Faculty in Čačak

Address: Svetog Save 65, 32 000 Čačak

Phone: +381 32 302 757, 302 700

Fax: +381 32 342 101

E-mail: tfcacak@tfc.kg.ac.rs

www.tfc.kg.ac.rs



Technical Faculty in Čačak was founded in 1975 as a Faculty of Technical Pedagogy educating secondary school teachers in the field of technical sciences. In 1982 it changed the name into the Technical Faculty with its primary aim to organize undergraduate studies leading to the professional engineering degrees.

Today, Technical Faculty in Čačak educates future engineers, teachers and managers, preparing them for successful future through the application of acquired theoretical knowledge and practical work. The current teaching programs have been adjusted to comply with the European standards of education following the current tendencies, and fully dedicated to the work ensuring the leading position of the institution in Western and Central Serbia.

The Faculty organizes the four-year academic studies and three-year professional studies within the following departments:

- Electrical and Computer Engineering
- Informational technologies
- Industrial Management
- Mechatronics
- Entrepreneurial

Along with its educational activity, the Faculty has been conducting intensive scientific-research work that has resulted in completion of a great number of masters and doctoral theses. The Faculty has established a prolific co-operation with many scientific and economic institutions in the country and abroad. Among many programs, long-term co-operation with the Serbian Academy of Sciences and Arts in the field of modern materials ought to be particularly emphasized.

Over its thirty-year long existence, Technical Faculty in Čačak has evolved into one of the most prominent scientific-research institutions of this part of Serbia. It regularly undertakes fundamental, developing and applied research projects through its Research Institute. In almost three decades of its development the Faculty has earned a considerable academic reputation and established firm links with its rich industrial environment. Accordingly, it is an important centre for gaining and advancement of knowledge, projecting and development, innovations, and application of modern technical achievements.



Faculty of Agronomy in Čačak

Address: Cara Dušana 34, 32 000 Čačak
Phone: +381 32 303 400; 345 264
Fax: +381 32 303 401
E-mail: afcacak@eunet.rs
www.afc.kg.ac.rs



The Faculty of Agronomy in Čačak was established in 1978. The Fruit Research Institute and Higher Agricultural School from Čačak, as well as the Small Grains Institute from Kragujevac laid the foundation of this institution of higher education.

The Faculty organizes its academic studies and research within three streams:

- General stream- Agronomy
- Technology of agricultural food products
- Zootechnics
- Fruit sciences and viticulture

The studies at these three streams are realized through the following departments:

1. Department of chemistry and engineering
2. Department of general sciences
3. Department of soil and mechanization
4. Department of crop farming and vegetable growing
5. Department of fruit sciences, viticulture and plant and product protection
6. Department of animal breeding and animal products processing technology
7. Department of plant product processing technology
8. Department of economic and organizational sciences

The link between teaching and practical work, with the aim to achieve practical skills is realized owing to 6.29 ha of planting field used for experimental educational and research purposes. In addition, since 1994, the Faculty has been organizing a scientific-expert conference “Winter School of Agronomists”, and since 1998 a conference on “Scientific Works of Agronomy Students” with the aim to help students and graduates get acquainted with the latest achievements in specific field. The Faculty publishes scientific journal “Acta Agriculturae Serbica” and the exchange basis has been established with a number of domestic and foreign journals.

Besides its major fields of activity, education and research, the Faculty has a few secondary ones: evaluation of seed quality and soil fertility, microbiological and chemical analyses of forage, etc.

Faculty of Mechanical Engineering in Kraljevo

Address: Dositejeva 19, 36 000 Kraljevo
Phone: +381 36 383 377, 383 378, (0) 64 893 88 01
Fax: +381 34 383 377
E-mail: office@mfv.kg.ac.rs
www.mfv.kg.ac.rs



The Faculty was established in 1975 as Belgrade Center for part-time engineering studies within the Railway Car Factory in Kraljevo. Gradually it has grown into the Faculty of Mechanical Engineering and gained a high reputation, not only in terms of excellent teaching, but also on account of intense research based on firm links with its industrial environment.

The Faculty organizes comprehensive first degree 3 year program and second degree 2 year program within three streams:

- Production technologies
- Heavy machines design and engineering
- Urban engineering
- Energy and process engineering

The Faculty also organizes doctoral studies in a variety of fields leading to the degree of a doctor of technical sciences.

Research effort is concentrated on fundamental, applied and developmental projects. In keeping with its general commitment to integrate research and teaching, the Faculty is flexibly organized to allow the maximum degree of cooperation with industry, as well as extensive interaction with other organizations in its immediate and wider environment.

Teachers Training Faculty in Užice

Address: Trg Svetog Save 36, 31 000 Užice
Phone: +381 31 521 952, 511 225, 511 078
Fax: +381 31 511 078
E-mail: ucfak@ptt.rs
www.ucfu.kg.ac.rs



The Teachers' Training Faculty in Užice was established in 1993 as an academic unit of the University of Kragujevac bringing along the tradition and heritage of this historic, cultural and economic center of western Serbia.

The first degree academic studies leading to the B.A. degree in elementary education last four years at the following streams:

- Professor of I - IV grade studies
- Teacher at pre-school institutions

These study programs are concentrated on the psychological-pedagogical and other educational aspects of the work with the youngest elementary-school children. The Faculty supports continuing education programs for their teachers and associates which follow the current trends in European education.

The Faculty offers graduate study options of two four semesters' duration leading to Master's degree and three-year doctoral studies leading toward Ph.D. degree in various field of education.

Along with other teachers' training faculties in the country, the Teachers' Training Faculty in Užice is constantly updating the curricula in order to reflect the changes occurring in the educational system, as well as the latest achievements in other social and humanistic sciences.

Faculty of Pedagogy in Jagodina

Address: Milana Mijalkovića 14,
35 000 Jagodina
Phone: +381 35 223 805
Fax: +381 35 223 805
E-mail: ucfakjag@ptt.rs
www.ucfja.kg.ac.rs



The Faculty of Pedagogy in Jagodina was established in 1993 as an academic unit of the University of Kragujevac bearing the responsibility for the training of elementary-school teachers (I to IV grade).

The first degree studies for prospective elementary-school teachers are based on a four-year and three-year curricula in the following streams:

- Professor of I-IV grade studies
- Teacher in pre-school institutions
- Teacher in pupils' dormitories

The Faculty also offers second and third degree studies in various fields of teachers' education.

In addition to a range of modern lectures and exercises conducted in modern classrooms, the Faculty has as a wide range of audio-visual equipment enabling the realization of modern teaching methods. These facilities provide excellent conditions for the work of drama groups, orchestra, computer courses, sport activities, etc.

Faculty of Pedagogy in Jagodina employs teachers and associates who, sometimes come from distant places, such as the University of Helsinki or the University in Athens.

Student exchange programs

The University of Kragujevac participates in various programs for student mobility and exchange. The most prominent one is Erasmus Mundus Action 2 – Basileus Project which enables students to participate in different exchange programs and study in EU Universities. The consortium consists of 8 EU Universities and 12 Universities from the West Balkan.

Through this programme students from the following EU universities can come to students' exchange at the University of Kragujevac:

- Ghent University- Belgium
- University of Nice Sophia Antipolis- France
- Lund University- Sweden
- Sapienza University of Rome- Italy
- University of Ljubljana- Slovenia
- Sofia University St. Kliment Ohridski- Bulgaria
- University of Heidelberg- Germany
- Alexander Technological Educational Institute of Thessaloniki- Greece

For more information visit www.basileus.ugent.be



PROGRAMS FOR DEGREE STUDENTS (pay attention to language of instruction!)

Within EM ECW, enrolling in full degree programs at Western Balkan universities is not available.

COURSES FOR EXCHANGE STUDENTS (pay attention to language of instruction!) In order to find the desired courses and make sure what their contents and language of instruction are, the candidate has to visit the website of the faculty or department he/she is interested in.

The majority of courses and study programs are in Serbian and the candidate needs to have some level of knowledge of the host country's language before arrival. The EM ECW candidate has to explore these options individually. Therefore, before or during their application for exchange period, candidates are advised to contact the administration of a specific faculty or department and ask for course descriptions they are interested in, as well as to enquire about the language of instruction and other conditions for academic mobility.

The University of Kragujevac participates in other exchange programmes, based on the bilateral agreements with partner universities from around the world. Check the list of the partner universities on the website of the university.

PRACTICAL INFORMATION

Arrival to the University

Because of its central geographic location, Kragujevac is well connected to other parts of Serbia by all modes of transportation. If you are coming by plane, the closest airports are in Belgrade and Niš, located around 150km from Kragujevac. Kragujevac is only 30 km away from the country's main highway, which is a part of the route which connects Central and Western Europe with Asia Minor.

1. YOU CAN TAKE A FLIGHT TO BELGRADE AIRPORT

Belgrade Airport is 18 kilometers away from the Belgrade city centre.

BUS TRANSFER from airport to Belgrade

1. Local bus (GSP) line number 72 (it goes to the bus and train station)

Tickets are available in the bus.

Ticket price: (~ 80 Cents to 1 Euro)

Travel time: 40 min.

Route: www.gsp.co.rs

2. Taxi- more expensive way (from 20 to 30 Euros)

FROM BELGRADE TO KRAGUJEVAC

Kragujevac is about 130km south of Belgrade and it is well connected with the capital.

BUS TRANSFER to Kragujevac

“Autosaobracaj” Agency runs almost every hour to and from Belgrade to Kragujevac, but you can check at the Information desk and take the first bus to the Kragujevac, the prices are similar (7- 12 Euros)

TRAIN TRANSFER TO KRAGUJEVAC

Only for train-people! If you really like trains, then you go for this adventure. The trains do run, but often with delays, and the ride lasts forever



More info at:

Belgrade Airport

Web: www.beg.aero

Tel: +381 (0)11 209 4444

Niš Airport

Web: www.nis-airport.com

Tel: +381 (0)18 58 58 58,

Bus station Kragujevac

Tel: +381 (0)34 9802

Train station Kragujevac

Tel: +381 (0)34 9803

Student accommodation

The centralized system of admission to student accommodation including full board and lodging is administered by the Students' Center which was established in 1961 along with the first branches of Belgrade faculties in Kragujevac.

The dormitories located in Kragujevac, Čačak, Kraljevo, Jagodina and Užice are turned into modern accommodation places and some of them, like the residence hall "Sloboda" offer their occupants maximum comfort including TV, telephone and computer facilities. The Students' Center also includes a self-service restaurant and a commercial restaurant "Di Trevi".

Being that student demand for housing in dormitories regularly exceeds the available capacities of 1200 beds, the admission policy is restrictive, based on an open competition limited to the students with the best grade - point averages. As for food service, it is provided in self-service restaurants and cafeterias, providing the holders of meal tickets with a large variety of choice.

The University of Kragujevac, along with the relevant ministries, has been continually striving to increase their number, as well as to improve the students' standard of living.

Students' Center in Kragujevac

Address: Radoja Domanovica 1, 34000 Kragujevac

Phone: +381 34 336 065, 370 036 Fax: +381 34 370 036

Web: www.studentskicentar-kg.rs

Students' Center in Čačak

Address: Svetog Save 48, 32000 Čačak

Phone: +381 32 222 305

Fax: +381 32 222 302



Students' Dormitory in Kraljevo

Address: Dositejeva 19, 36000 Kraljevo

Phone: +381 36 336 725

Fax: +381 36 313 920

Students' Dormitory in Jagodina

Address: Branka Radičevića 1, 35000 Jagodina

Phone: +381 35 221 323

Fax: +381 35 223 488

Students' Dormitory in Užice

Address: Ive Andrića 19, 31000 Užice

Phone: +381 31 553 235, 553 236

Fax: +381 31 551 877

Dorm: EM ECW students can ask the International Office of the University of Kragujevac to check whether there is a place in a student dorm for a specific mobility period.

Private accommodation: Since the EM ECW grant is quite generous, private accommodation might even prove better value. The average price for single room apartment is between 150 and 200 EUR per month (depends on the location and amenities) excluding utilities. The International Office can give advice but does not offer or provide private accommodation.

Hostel: In order to have temporary residence in Kragujevac before finding private accommodation, you can visit the following site: www.europeanexplorer.com

VISA AND RESIDENCE

All students coming to study in Kragujevac are advised to check whether they need to get a study visa before arrival. For this they should contact the Embassy of Serbia in their home country and apply for a visa there, before coming to Kragujevac. Please refer to:

www.mfa.gov.rs/Consularfairs.htm

The International Office of the University of Kragujevac/or the Host Faculty provides exchange students with invitation letters (one of the documents needed to apply for the visa).

If student applies for visa and resident permit upon arrival in Serbia the necessary documents are: passport, 2 photos, proof of residence, proof of the means of subsistence (scholarship or bank statement with min. 75 EUR per month) and confirmation from the faculty and University of Kragujevac that they are exchange students.

Note: For a continuous stay of maximum 90 days, EU citizens and citizens of Croatia do not require a visa. However, all foreigners have to contact the Internal Affairs Service in Kragujevac (Police Department) one day upon arrival and register their place of residence in Kragujevac. If the person is accommodated in a student dormitory, hotel or hostel they will register the person and issue the guest so called "white card". If a person is accommodated in a private apartment he/she needs to register his/her place of residence alone. Documents needed include: passport, ID of the owner and proof of ownership. The International Office staff will guide the exchange students through this process upon arrival.



Further information:

Lectures timetable: For schedules of their courses, foreign students should refer to the faculty information boards or internet sites. For each exam period there is usually a 5 day application deadline (for details on these deadlines, students should refer to the faculty student services or check the info-board).

LIBRARIES:

Each faculty has its own library and reading rooms.

The central library of the University of Kragujevac:

Address: Jovana Cvijica bb, Kragujevac

The Central University Library is located at the Faculty of law

Working hours of the Library: Monday-Friday, from 8.00 – 14.30

Librarian: Mira Matić,

E-mail: mmatic@kg.ac.rs



Primarily it collects literature for interdisciplinary studies at our University. Within the consortium of Serbian libraries for joint acquisition (COBISIS and KoBSON), there is a possibility to access thousands of expert journals and other required literature.

INTERNET AVAILABILITY:

Broadband internet access is widely available (cable, ADSL, wireless) but it depends on your accommodation (ask for details). Prices and speeds are changing (currently for about 15 Euros per month you can get 1Mbit flat rate).

There are several internet cafes and faculties have their own computer rooms.

The University library also has, within its reading rooms, computer and internet for all students, and each faculty also has its library, reading room and internet –corner.

MEDICAL SERVICES:

Medical services are provided by the Student Center. All foreign students need to have medical insurance (either from their home country or purchased in Serbia).

Other useful information:

EMERGENCY NUMBERS:

Police – 92

Ambulance – 94

Fire brigade – 93

International dialing code for Serbia is +381 and for making calls abroad from Serbia dial 00

LIVING EXPENSES:

Living in a rented apartment is somewhat more expensive than living in dormitory other advantages. A studio flat costs between 150-200 EUR/month. Additional costs for utilities (heating, water, garbage disposal etc.), telephone, electricity, cable TV are around 30-60 EUR and depend on the city area and size of the apartment. Food in the supermarkets costs about the same as in most EU countries. Local grocery stores have higher prices and are therefore not recommended for bigger shopping. Bigger supermarket chains (such as Maxi, Tempo, Idea, Roda and Tuš) offer considerably lower prices. There are numerous restaurants and cafes where you can eat for around 5-6 EUR or less. In average you will need around 350-400 Euros to cover your basic living expenses (rent, food and living



costs). You will hear very soon from your colleagues where are the best prices for students

CURRENCY:

In Serbia we have **Dinar (RSD)**

1 EURO = around 107 DINARS (please check the web site of the National Bank of Serbia for the latest information)

There are many exchange offices in the city but you can exchange your money in banks as well. Please check for the exchange rate (and fee if any) before exchanging your money. Most exchange offices will only exchange Euros and Dollars, for other currencies you will probably need to go to a bank.

Besides cash most supermarkets, shops and restaurants accepts credit and debit cards (Visa, Visa Electron, Master, Maestro, Diners). Please check before making purchase.

More information for international students can be obtained from student mobility officer, in the Centre for Career Development and Student Counseling (Rectorate, Jovana Cvijica b.b. Kragujevac, Serbia)

via e-mail: razvojkarijere@kg.ac.rs

or web site: www.razvojkarijere.kg.ac.rs

or by using the Live support feature at the English version of the University website.

FURTHER CONTACTS:

International Relation Office

Address: Jovana Cvijica bb, 34 000 Kragujevac, Serbia

Phone: +381 34 304 985

Fax: +381 34 370 168

Olivera Mijatovic

E-mail: olja@kg.ac.rs

